



## **2018-19 CLUB HANDBOOK**

**We are looking forward to having your family be a part of the VC United Program.**

**We wish all of our athletes and coaches the best of luck in 2018-2019!**

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Published 10/13/17

*Updates/Changes to this Handbook will be published in the Changelog located at the end of the document.*

# 2018-19 VC UNITED CLUB HANDBOOK

## Table of Contents

<b>Staff Directory</b>	<b>3</b>
<b>Financial Agreement</b>	<b>3</b>
Season Dues/Travel Fees	3
Uniform Fees	3
Payment Options	3
Refund Policy	3
<b>Financial Aid Programs/Fundraising</b>	<b>4</b>
BMO Harris Bank Center	4
Work United Program	4
Opt-In Fundraisers	4
Scholarship Programs	4
Season-Ending Event Fundraising Campaign	4
<b>Eligibility Policy</b>	<b>4</b>
Pre-season Eligibility	4
In-season Eligibility	4
<b>Team Placement Policy</b>	<b>4</b>
<b>Playing Time Policy</b>	<b>5</b>
<b>Multi-Sport/Multi-Activity Policy</b>	<b>5</b>
<b>Injury Policy</b>	<b>5</b>
<b>Practice Policy</b>	<b>5</b>
Practice Attendance	5
Study Days	6
<b>Tournament Policy</b>	<b>6</b>
Tournament Attendance	7
VC United Club Support Policy	7
<b>Overnight Tournament/Travel Policy</b>	<b>8</b>
Travel Policy for Overnight Tournaments	8
Booking Travel for Overnight Tournaments	9
<b>Season-Ending Event Policy</b>	<b>9</b>
Girls' Elite Program	9
Girls' Premier Program	9
Boys' Premier Program	9
<b>Player Code of Conduct</b>	<b>9</b>
Prom & Prom Activities	10
<b>Parent Code of Conduct</b>	<b>10</b>
Procedure to Resolve Issues	10

# 2018-19 VC UNITED CLUB HANDBOOK

## Staff Directory

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## 1. Financial Agreement

### 1.1. Season Dues/Travel Fees

- 1.1.1. We realize that VC United is an elite program and I/we pledge our financial support for the entire season, even if our child chooses to leave the program.
- 1.1.2. If your child decides not to participate in the club season after the start of the program, a written notice needs to be sent to the Executive Director through e-mail with the last date of participation. You will still be financially responsible for **all** outstanding fees.

### 1.2. Uniform Fees

- 1.2.1. Uniform Fees are designated for new players to the program except in years that our vendor discontinues previous uniform items.
- 1.2.2. Under no circumstances will VC United be able to remove portions of the uniform package.
- 1.2.3. Uniform fees **MUST** be paid by the designated date in order to ensure that the player's order is placed on time.
- 1.2.4. Uniform orders will not be placed with our vendor(s) until payment is received.
- 1.2.5. All Uniform orders will be placed online through our partner OrderMyGear.

### 1.3. Payment Options

- 1.3.1. Online Payments (Preferred): PaidUp - VC United Volleyball has partnered with PaidUp to process all dues and travel payments and manage the process on our behalf. PaidUp is solely focused on making sure you have a great experience setting up and making your payments.
  - 1.3.1.1. How To Make Your Payment on PaidUp
    - 1.3.1.1.1. Click the PaidUp logo that will be available on our website (or visit PaidUp by clicking the link in your Offer Email).
    - 1.3.1.1.2. Register for an account and select your program and enter your debit/credit card or bank account.
    - 1.3.1.1.3. PaidUp will auto-charge your account on the date(s) presented (no need to login monthly to pay).
    - 1.3.1.1.4. If you need to modify a payment schedule or payment date or have any questions about payments at all, please contact PaidUp and our support team of Felipe, Allan, or Jen at 855.764.3232 or support@getpaidup.com.
- 1.3.2. Offline Payments: VC United only accepts payments through our provider (PaidUp). If you would like to obtain a waiver from paying online, please contact our Operations Manager (Jordan Haverly) at [jhaverly@vcunited.club](mailto:jhaverly@vcunited.club) explaining why a waiver would be required. If approved, additional details on how to pay offline will be provided at that time.

### 1.4. Refund Policy

- 1.4.1. There are **NO REFUNDS**. No Refunds shall be given for Acceptance Fee, Season Dues, Uniform Packages, special event/travel tournament expenses, equipment, etc. Once you have signed the contract you are financially committed & responsible for the full amount of the Season Dues and any balance on your account. This includes:
  - 1.4.1.1. Players choosing not to attend an Overnight Tournament. The costs for the event are calculated based on all players attending and thus cannot be refunded or waived under any circumstances unless approved through an Overnight Tournament Waiver by Executive Director.
    - 1.4.1.1.1. The VC United staff must be notified a minimum of 6 weeks prior to the event to be considered for an Overnight Tournament Waiver (*see Policy 10.3*)
  - 1.4.1.2. Players choosing to leave the program or being removed from the program for disciplinary reasons. Program expenses and subsequent fees have been calculated based on the participants selected at tryouts and will not be refunded for the above reasons in any case.
- 1.4.2. Refund Exception: VC United will consider special circumstances only in the case of a season-ending injury or illness. For more information, please contact the Executive Director for review. No other exceptions will be considered.

# 2018-19 VC UNITED CLUB HANDBOOK

## 2. **Financial Aid Programs/Fundraising**

- 2.1. VC United will offer a full suite of Financial Aid opportunities for our families. These programs include:
  - 2.1.1. BMO Harris Bank Center
    - 2.1.1.1. VC United is partnering with the BMO Harris Bank Center in Rockford to offer a unique opportunity to earn credit towards your dues/fees throughout the year.
  - 2.1.2. Opt-In Fundraisers
    - 2.1.2.1. We will offer opt-in fundraisers to assist families in offsetting dues/fees throughout the season.
  - 2.1.3. Sponsorship Programs
    - 2.1.3.1. VC United has developed a new program for players in financial need to apply for Financial Aid that will be funded through local businesses and private donors. Families must apply for Financial Aid by December 1st prior to the club season. Once applications are received, available funds will be distributed through the Play United Foundation, an Illinois not-for-profit 501C3 Corporation, to provide financial assistance to a player for the upcoming club season!
- 2.2. Season-Ending Event Fundraising Campaign
  - 2.2.1. VC United will use an online, social-media based "crowdfunding" campaign to raise money to cover the costs of the season-ending event for the players.

## 3. **Eligibility Policy**

- 3.1. Pre-season Eligibility
  - 3.1.1. Players must meet the following requirements in order to be eligible to start the season:
    - 3.1.1.1. Attend Tryouts and receive full evaluation
    - 3.1.1.2. Pay Acceptance Fee
    - 3.1.1.3. Pay 1st Dues payment and submit Uniform Order on or before specified dates
    - 3.1.1.4. Complete and submit all required forms online, including:
      - 3.1.1.4.1. VC United Parent/Player Contract
      - 3.1.1.4.2. JVA Medical Release Form (Girls) -or- USAV Medical Release (Boys)
      - 3.1.1.4.3. JVA Release of Liability Form (Girls Only)
      - 3.1.1.4.4. Submit copy of player's Birth Certificate or Driver's License (Girls Elite Program only)
- 3.2. In-season Eligibility
  - 3.2.1. In order for a player to remain eligible to participate throughout the season, the following conditions must be met. If, for any reason, players are not in compliance with these conditions they will be deemed ineligible and held out of further participation in any VC United event until compliance is met or eligibility is reinstated by the Executive Director.
    - 3.2.1.1. Must not carry an outstanding balance on their account. All dues and fees (including Travel fees) must be current with respect to the terms of our Financial Agreement (see Section 1).
    - 3.2.1.2. Players must comply with Player Code of Conduct at all times. (See Section 12)
    - 3.2.1.3. Parents must comply with the Parent Code of Conduct at all times. (See Section 13)
- 3.3. No notice is required in instances that a player is deemed ineligible. However, in most cases we will make every reasonable attempt to notify the player and their family if they are ineligible at any point during the season.

## 4. **Team Placement Policy**

- 4.1. Players that are selected/offered at tryouts are not selected to a team, but instead to a pool of athletes that will be further evaluated once the season begins. We do not feel that the tryout process allows ample time to evaluate the player and accurately place them on a team. This process usually takes 6 or more practices at the beginning of the season (only when we will have more than one team at an age division).
- 4.2. The objective of team placement is to put each player in the best position possible to compete for playing time and to advance/develop as a player.
- 4.3. VC United will not discuss how teams were selected. We work very hard to make the right choices regarding team selection for every player & team.
- 4.4. We reserve the right to make changes to rosters throughout the season if we see that a team or individual player can benefit from a roster change.

# 2018-19 VC UNITED CLUB HANDBOOK

## 5. Playing Time Policy

- 5.1. Playing time in tournaments (competition) is earned with the understanding that VC United will do everything it can to make sure all players are given the opportunity to showcase their skills during competition. The following outlines our general philosophy on playing time in competition:
  - 5.1.1. Playing time is not guaranteed, is not equal and must be earned.
  - 5.1.2. Playing time is based on the player's performance at practice and in matches.
  - 5.1.3. Your Head Coach will determine who plays and how much. They will take into account many factors in coming to that decision but the decision is theirs.
- 5.2. Training opportunities in practice are intended to be equal for all players relative to their program.
- 5.3. Players are entitled to know what is affecting their playing time as well as be given instruction on how to potentially increase their playing time. We ask that players approach their head coach with these questions whenever there might be a question regarding their role and/or playing time.

## 6. Multi-Sport/Multi-Activity Policy

- 6.1. VC United allows for multi-sport/activity athletes in every program.
  - 6.1.1. Practices missed due to an Multi-Sport/Multi-Activity school function are excused. The athlete will have the opportunity (and is encouraged) to make-up a missed practice by attending another team's practice, in the same week of the missed practice. Please see **Section 8.2** to determine how to make-up a practice.
  - 6.1.2. Tournaments should not be missed for an Multi-Sport/Multi-Activity school function. The absence would be considered excused, but is discouraged. We do realize that events such as State Playoff Series and other major school events may take precedence over league play or single day events on a case-by-case basis. Repeated absences from a tournament would be subject to review by the program Technical Director and/or Executive Director.
- 6.2. Players must provide the Technical Director of their program and their Head Coach a practice and competition schedule prior to the start of the season or, in the case of spring sports, in a timely manner that will allow us to determine if any changes to the practice schedule are available.
  - 6.2.1. Players will also be expected to provide their practice and competition schedule to their head coach once teams are determined.
- 6.3. Players who are involved in other sports or activities will not be disciplined for excused absences. However, it is likely that many absences will result in other members of the team advancing at a faster pace within the team and could affect a player's playing time through competition at their position. In the case of extreme absence, a player may be moved to another roster.

## 7. Injury Policy

- 7.1. If a player is injured they are still expected to attend every practice and/or tournament to (1) rehab (2) be with team (3) continue to learn what is being taught and (4) assist as much as they can with the team's performance..
- 7.2. If a player is injured at practice the Technical Director will contact the parents and discuss what happened and what the next steps will be as well as recommended treatment. The Technical Director will maintain a database with every injury, every phone call, every email correspondence, every doctor appointment, etc. The Head Coach for each player will receive a report on a weekly basis.
- 7.3. If a player is injured it is important that they seek the proper medical attention that will allow them the opportunity to return to the court/team as soon as possible.

## 8. Practice Policy

- 8.1. Practices are closed. Parents will have designated areas inside our facilities where they may stay if they choose.
- 8.2. Practices are mandatory. If you cannot attend practice email the Technical Director for you program to arrange a make-up practice with another age group or program. Please make sure to have your name, team you are on, who your coach is and the reason for your absence. The Technical Director will respond with a practice that you can attend to make-up your practice.
- 8.3. Practice Attendance
  - 8.3.1. Practice attendance will factor in determining a player's role on the team. Attendance will be kept by the coaches' throughout the season through the Sportlyzer App. All absences will be considered unexcused with the following exceptions:
    - 8.3.1.1. Family Emergency

# 2018-19 VC UNITED CLUB HANDBOOK

- 8.3.1.2. Illness/Injury (A doctor's note may be requested; **See Section 7** regarding injuries)
- 8.3.1.3. Multi-Sport/Multi-Activity Conflict (**See Section 6**)
- 8.3.1.4. College Visit (Seniors Only w/approval of Technical Director)
- 8.3.1.5. College Entrance Exam
- 8.3.1.6. Study Day (see **Section 8.3.4.1**)
- 8.3.1.7. Significant Weather-Related Event
- 8.3.2. Should a player have 3+ or more unexcused absences the following consequences are in place:
  - 8.3.2.1. 3 unexcused absences will result in a player being held out of one match in a tournament
  - 8.3.2.2. 4 unexcused absences will result in a player being held out of an entire tournament day
  - 8.3.2.3. If the player has 5 or more unexcused absences, a meeting will be held with the player and her family to determine how to proceed
- 8.3.3. While excused absences do not have any direct consequences, we want players and parents to understand that the player's role may be affected if they miss significant time training with their team. Missing opportunities to work within the team's system and develop the timing and chemistry necessary to compete may or may not affect how the player is used in tournaments.
- 8.3.4. Missing practice for homework and studying (including finals) is NOT considered an excused absence. Academics are extremely important to us so we have added Study Days for each player to use throughout the season.
  - 8.3.4.1. Study Days
    - 8.3.4.1.1. Study days will be allowed to complete homework projects and prepare for finals and midterms. These study days can be taken Monday through Friday on practices days only. Please notify your Technical Director prior to taking a study day.
      - 8.3.4.1.1.1. Girls Elite Program 4 Study Days
      - 8.3.4.1.1.2. Girls Premier Program 3 Study Days
      - 8.3.4.1.1.3. Boys Premier Program 2 Study Days
      - 8.3.4.1.1.4. Boys Regional Program 2 Study Days
- 8.4. Players will observe "Lombardi" time whenever possible (15 minutes early).
- 8.5. Jewelry and makeup are not part of the practice or tournament uniform. We want you to be respected for what you are and how you perform, not how you look.
- 8.6. Practice Gear
  - 8.6.1. Players must wear an approved VC United practice gear to every practice. This includes:
    - 8.6.1.1. Official VC United shirts (tournament champion shirts can be worn as well)
    - 8.6.1.2. Navy or Black spandex
    - 8.6.1.3. Mizuno volleyball shoes & kneepads
      - 8.6.1.3.1. Volleyball shoes are to be worn ONLY in the gymnasium; NEVER outside.
- 8.7. Players will be provided information throughout the season regarding proper recovery and nutrition.
- 8.8. All Girls' Elite Program and Boys' Premier Program players will be involved in mandatory weight training or conditioning that will meet the standards needed for their age.

## 9. **Tournament Policy**

- 9.1. Tournaments hosted by clubs other than VC United are out of VC United's control. This includes tournament schedules, gym locations, and cancellation of the tournament. Tournament schedules, gym locations and cancellations will be communicated to all parents as soon as possible. In the event that the league/tournament provides a refund back to the team, this refund will be used to enter another event and will not be refunded to a player's account.
- 9.2. For local events, parents/guardians are responsible for getting their child to and from the playing venue at the time designated by the Head Coach. VC United staff are not allowed to provide transportation to any player (unless directly related to that player) for a local event. Generally, we ask that players arrive one hour prior to their first match if they are playing and 30 minutes prior to their first match if they are the reffing team. Please see **Section 10.4.1** for information regarding transportation for Overnight Events.
- 9.3. Once at the playing venue, players are released to their Head Coach. Players are expected to stay together throughout the day and cannot leave the facility. Players are not released back to their parents/guardians until the completion of play, work duties and support of VC United teams (see **Section 9.10**).
- 9.4. We ask that players prepare properly for their tournaments. This includes getting the proper nutrition and rest prior to a tournament day. Please allow for a full 8 hours of sleep prior to a tournament and be sure to eat healthy meals/snacks both the day before and the day of the tournament.

# 2018-19 VC UNITED CLUB HANDBOOK

- 9.5. Players bring their approved Molten Volleyball to every tournament. Players are not allowed to substitute any other ball. These balls will be used for warm-ups and individual players are solely responsible to track down and maintain their ball throughout the tournament and season.
- 9.6. Players will wear the official VC United gear (including shoes) to all events. We also ask that players bring all jerseys and additional uniform items in case of emergency.
- 9.7. Tournaments are mandatory. If you cannot attend a tournament, please email the Technical Director and your Head Coach. Please make sure to have your name, team you are on, who your coach is and the reason for your absence.
- 9.8. Tournament Attendance
  - 9.8.1. All Tournament absences, late arrivals or early departures will be considered unexcused with the following exceptions:
    - 9.8.1.1. Family Emergency
    - 9.8.1.2. Illness/Injury (A doctor's note may be requested; **See Section 7** regarding injuries)
    - 9.8.1.3. Multi-Sport/Multi-Activity Conflict (**See Section 6**)
    - 9.8.1.4. College Entrance Exam
    - 9.8.1.5. Significant Weather-Related Event
  - 9.8.2. We realize that mistakes happen and there are unavoidable circumstances from time to time regarding your arrival to a tournament. While it is frowned upon, we allow each player 2 late arrivals under those circumstances. The following consequences are in place regarding unexcused late arrivals or early departures:
    - 9.8.2.1. 3 unexcused late arrivals or 1 unexcused early departure will result in a player performing 3 service hours through VC United's charities or at VC United events.
    - 9.8.2.2. 4 unexcused late arrivals or 2 unexcused early departures will result in a player performing 6 service hours through VC United's charities or at VC United events.
    - 9.8.2.3. If the player has 5 or more unexcused tardies or 3 or more unexcused early departures, a meeting will be held with the player and her family to determine how to proceed
    - 9.8.2.4. Depending on the timing of the arrival or departure, a Head Coach has the right to put the line-up in as they see fit and that decision is independent of the above listed consequences.
  - 9.8.3. Should a player have 1 or more unexcused absences the following consequences are in place:
    - 9.8.3.1. Each unexcused absences will result in a player performing 6 service hours through VC United's charities or at VC United events.
    - 9.8.3.2. If the player has 3 or more unexcused absences, a meeting will be held with the player and her family to determine how to proceed
- 9.9. Use of cellphones/tablets for any other purpose besides making important or emergency calls is not allowed while at a playing site. Each coach may use discretion in allowing players to use phones to listen to music or take photos of their team during an event. However, if players are using their phones excessively and excluding themselves from team activities, the coach has the right to terminate all use of cell phones or tablets during an event.
- 9.10. VC United Club Support Policy
  - 9.10.1. To promote club unity we ask that all VC United athletes support other VC United teams competing in the same tournament throughout the season. Starting in 2018-19 we will offer the #WEAREONE incentive program. Players that stay will be given a #WEAREONE card by the head coaches in attendance. We will have awards for the players and teams that show the most support throughout the season. How to Apply Policy:
    - 9.10.1.1. During pool play or league play if a team is "off" between matches we request that they support other VC United teams that are playing unless instructed otherwise by their head coach. The head coach may ask that their team gets food or scouts an opponent between matches depending on their schedule.  
#WEAREONE Value = 1 point
    - 9.10.1.2. During pool play or league play if a team has finished play and all officiating duties and other VC United teams are competing in the same wave, that team is requested to support those teams that are playing until all teams in that wave have completed play.  
#WEAREONE Value = 2 points
    - 9.10.1.3. If team has finished play and all officiating duties on the final day of a multi-day tournament and other VC United teams are still competing, that team is requested to support those teams that are playing until all teams have completed their tournament.  
#WEAREONE Value = 3 points

# 2018-19 VC UNITED CLUB HANDBOOK

## 10. Overnight Tournament/Travel Policy

- 10.1. We realize that if tournaments are played outside of the greater Chicagoland area there will be travel costs for those tournaments that are not included in the club dues.
- 10.2. We realize that by committing to play for the VC United program our child is committing to attend those events that require out of town travel and we will be responsible for costs associated with attending those events.
- 10.3. **READ CAREFULLY:** If your child is not able to participate in an "out of town" tournament you may contact the Executive Director to request a Overnight Tournament Waiver **at least 6 weeks prior to the trip date to not be charged for travel**. It must be in email format and must be approved by our Executive Director in order to receive a waiver. You will receive a response within 72 hours.
- 10.4. Travel Policy for Overnight Tournaments
  - 10.4.1. Transportation To/From Host City

Parents/guardians are responsible for getting their child to the host city at the time designated for the event (whether by ground or air). VC United Staff is not allowed to provide transportation in a personal vehicle to the host city for any player (unless directly related to that player).

    - 10.4.1.1. VC United reserves the right to provide transportation to Overnight Tournaments if it is determined to be both financially and logistically responsible. This will only occur on rare occasions and teams will be notified well in advance if this is the case. (Examples may be events considered to be "Team Bonding" opportunities.)
    - 10.4.1.2. If we are at an Overnight Tournament that we traveled to as a program players may return home from those tournaments with their family if advance notice is given. Please email the Technical Director to inform them.
  - 10.4.2. Transportation During Tournament
    - 10.4.2.1. All **Boys' Regional, Boys' Premier, Girls' Premier, and Girls' Elite** players will be transported to and from the venue by their parents/guardians unless otherwise noted (see 10.4.1.1).
  - 10.4.3. Hotel Policy
    - 10.4.3.1. All **Boys' Regional, Boys' Premier, Girls' Premier, and Grils' Elite:** Players will stay with their parents at any hotel within 20 miles of the host city.
      - 10.4.3.1.1. VC United will secure a room block through our Travel Coordinator. Families are NOT required to book through the room block **unless** designated as "Stay To Play"
        - 10.4.3.1.1.1. "Stay To Play" events REQUIRE our teams to book through a designated housing service. We MUST meet the requirements in order for our teams to be accepted and participate in the event. This is NOT a VC United policy; rather a policy maintained by the tournament organizers.
      - 10.4.3.1.2. Players will be encouraged to eat all meals together and participate in team activities throughout the event, but will be released to their parents at the end of the day. We appreciate full support of this policy.
- 10.5. Booking Travel for Overnight Tournaments
  - 10.5.1. VC United will book travel per our Travel Policy outlined in **Section 10.4**
  - 10.5.2. Travel Information will be maintained on our website under the Girls or Boys menu for each club
  - 10.5.3. Travel Coordinator: Jordan Haverly, our Club Administrator, will book all of travel accommodations. She will also handle room blocks for parents for all events as well. Contact Jordan with any questions you may have via email at [jhaverly@vcunited.club](mailto:jhaverly@vcunited.club).

## 11. Season-Ending Event Policy

- 11.1. All players in the Premier and Elite Programs are required and expected to attend the Season-Ending Event for their program. (Please see Tournament Schedule for more details regarding the dates of these events.)
- 11.2. The Season-Ending Event will require a Non-Refundable Deposit mid-season (see dates below).

*NOTE: NON-REFUNDABLE means that even if your child does not attend the tournament the deposit will NOT be refunded. We do not believe that it is fair that those who fulfill their commitment to the end of the season should have to pay more due to someone leaving.*

  - 11.2.1. Girls' Elite Program
    - 11.2.1.1. U12-U14: JVA Midwest Festival
      - 11.2.1.1.1. For the JVA Midwest Festival we will be requiring a \$150.00 non-refundable deposit on March 15, 2019. That amount will be applied to the Travel Fee.



# 2018-19 VC UNITED CLUB HANDBOOK

- 11.2.1.1.2. Open or Premier level teams in the U13 & U14 divisions WILL compete at the AAU National Championships instead of the JVA Midwest Festival. This determination will be made after teams are formed.
- 11.2.1.1.3. For the AAU National Championships we will be requiring a \$250.00 non-refundable deposit on March 15, 2019. That amount will be applied to the Travel Fee.
- 11.2.1.2. U15-U18: AAU National Championships
  - 11.2.1.2.1. For the AAU National Championships we will be requiring a \$250.00 non-refundable deposit on March 15, 2019. That amount will be applied to the Travel Fee.
- 11.2.2. Girls' Premier Program
  - 11.2.2.1. All Ages: Diggin in the Dells
    - 11.2.2.1.1. For Diggin in the Dells no deposit will be charged as the Travel Fee has been included in your Season Dues.
- 11.2.3. Boys' Premier Program
  - 11.2.3.1. All Ages: USAV National Qualifier/Bid Tournament
    - 11.2.3.1.1. For the USAV National Qualifier/Bid Tournament we will be requiring a \$150.00 non-refundable deposit on January 15, 2019. That amount will be applied to the Travel Fee.

# 2018-19 VC UNITED CLUB HANDBOOK

## 12. Player Code of Conduct

- 12.1. I will adhere to the rules and policies outlined in this Club Handbook and Code of Conduct.
- 12.2. I acknowledge that any violation of this Code of Conduct could result in my immediate removal from VC United events or tournaments, suspension, or termination from the VC United program.
- 12.3. I will not exhibit conduct which is inappropriate as determined by comparison to normally accepted behavior.
- 12.4. I will be respectful in public and display good character as a representative of VC United.
- 12.5. I will not transport, possess, or drink any alcohol nor take illegal drugs of any kind; (if I am found to be using illegal drugs and/or drinking alcohol, I will be terminated immediately from the program).
- 12.6. I will be responsible when using the internet and will not submit any negative information (comments, pictures, or other content) regarding my teammates, team or VC United while using social networks or communicating via email.
- 12.7. I will accept the responsibility to manage my time in order to participate at VC United while maintaining balance and high standards with academics and family.
- 12.8. I will follow all rules and policies of the host facility when at tournaments, hotels or other functions related to participating in VC United related events.
- 12.9. I will value the instruction of my coaches. Whether I think my coach is the best, the worst or somewhere in between, my job is to listen to my coaches, follow instruction, make changes and trust that they are looking out for my best interests. This includes not only my own coach and lead trainer, but any member of the coaching staff that takes the time to offer instruction throughout the season.
- 12.10. If I have a problem with a teammate, I will accept the responsibility to work it out with them. If I am unable or uncomfortable, I will talk to the coaching staff to attempt to solve the problem.
- 12.11. I will never question an official or express my feelings at a call. Officials are part of the game. I will never talk back or show up an official. This includes players that are performing officiating duties such as line judge or scorekeeping at an event.
- 12.12. Prom & Prom Activities
  - 12.12.1. I understand that **only** seniors are allowed to miss a VC United event for Prom and that seniors are allowed to miss one (1) day only. All other prom activities must be attended on your own time.
  - 12.12.2. I understand that any other player missing a VC United event for Prom will be considered unexcused and will be subject to our policies outlined in this Club Handbook.

# 2018-19 VC UNITED CLUB HANDBOOK

## 13. Parent Code of Conduct

- 13.1. We will adhere to the rules and policies outlined in this Club Handbook and Code of Conduct.
- 13.2. We acknowledge that any violation of this Code of Conduct could result in our removal from VC United events or tournaments as well as our child's suspension or termination from the VC United program.
- 13.3. We will **never** approach a Head Coach or member of VC United's staff in regards to playing time or the team's performance at a tournament.
- 13.4. We will **never** approach a line judge, official or scorekeeper before, during or after a match.
- 13.5. We will remember that the game is for the players, not adults.
- 13.6. We will learn the rules of the game and the policies of VC United.
- 13.7. We (and our guests) will be positive role models for my child and encourage sportsmanship by showing respect and courtesy, and by demonstrating positive support for all players, coaches, officials and spectators at every game, practice or other sporting event.
- 13.8. We will not encourage or participate in any behaviors or practices that would endanger the health and well-being of the athletes.
- 13.9. We will demand a sports environment for our child that is free from drugs, tobacco, and alcohol and we will refrain from their use at all sports events.
- 13.10. We will demand that our child treat other players, coaches, officials and spectators with respect regardless of race, creed, color, sex or ability.
- 13.11. We will refrain from coaching our child or other players during games and practices, unless designated as an official coach of the team.
- 13.12. We agree to handle any and all complaints in a professional manner and will observe the 48 hour policy before responding. All problems should be addressed to the **Technical Director**. Please do NOT contact your child's head coach. They will not respond per our Coach Code of Conduct.

### 13.12.1. **Procedure to Resolve Issues**

- 13.12.1.1. Step 1: Athlete meets with Head Coach to discuss concern; If unable to resolve, then ...
- 13.12.1.2. Step 2: Athlete meets with Technical Director to discuss concern; If unable to resolve, then ...
- 13.12.1.3. Step 3: Technical Director communicates with parents of player and player's Head Coach; If unable to resolve, then ...
- 13.12.1.4. Step 4: Technical Director, player, Head Coach and parents meet; If unable to resolve, then ...
- 13.12.1.5. Step 5: Executive Director, Technical Director, player, Head Coach and parents meet ...

# 2018-19 VC UNITED CLUB HANDBOOK

## Changelog

Changelog will be updated when and if changes to the handbook are posted. The Changelog will consist of the date and the changes made as well as a reference to the section that was affected.

12/20/17 - Updated Policy 10.4.3.1.1 to add the language **unless "Stay To Play"** as some events throughout the season REQUIRE teams to stay overnight in order to be accepted to the event.

12/20/17 - Added Boys' or Girls' designation to Policy 10.4.2 and 10.4.3 where necessary.

12/20/17 - Struck 10.4.4.3 from the Club Handbook. U16-U18 Elite will no longer do Team Stay for overnight events and will now follow Policy 10.4.4.2.

12/20/17 - Added Policy 11.2.1.1.3 to clarify deposit amount for U12-U14 Elite at AAU's

12/20/17 - Updated Travel Coordinator to name Jordan Haverly as point of contact for all travel related information and reservations.

1/9/17 - Updated Policy 10.4.2.1 to add all Girls' Elite program to policy. Now parents are responsible for transporting their daughters' to the playing site at all events regardless of age, unless otherwise noted.

1/9/17 - Removed Policy 10.4.2.2 and 10.4.2.3 as they are now obsolete.

11/10/18 - Moved Parent and Player Codes of Conduct to their own page in the handbook.

11/10/18 - Updated 13.1.2.1 to reflect minor changes in the conflict resolution procedure

11/11/18 - Renamed Policy 2.1.3 to Sponsorship Program and removed Scholarship Program. Updated 2.1.3.1 to reflect changes in program.

11/11/18 - Updated ALL references to the Director of Coaching & Playering Development to Technical Director or Executive Director as position no longer exists

11/11/18 - Removed 9.10.2 and updated with #WEAREONE information